

5 Vocabulary consolidation

The world of work

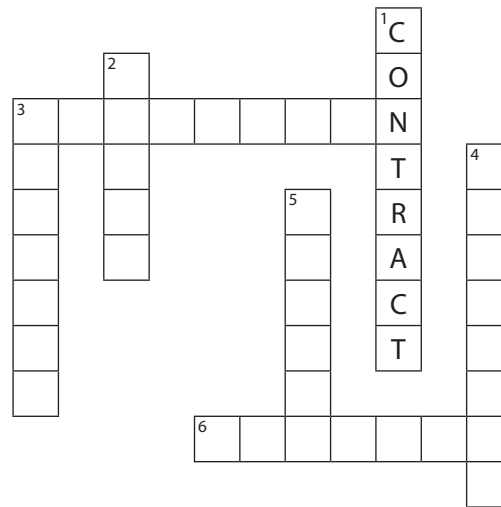
1 Read the clues and complete the crossword.

Across

- 3 When you are offered a more important job at the place where you work
6 More money for doing your job

Down

- 1 A legal document about your job
2 Extra money that you get, for example at Christmas
3 Money that you get after you retire
4 Things that your company pays, for example when you travel
5 Money that you get for doing a job



Work verbs

2 Match the beginnings and endings of the expressions.

- | | |
|-------------|-----------------------|
| 1 apply for | a a pension |
| 2 fill in | b a contract |
| 3 work | c a job |
| 4 earn | d expenses |
| 5 claim | e an interview |
| 6 get | f part-time |
| 7 sign | g an application form |
| 8 have | h a salary |



3 Complete the sentences with the words in the box.

claimed earned got had has is lost signed

- My new job starts tomorrow. I signed the contract yesterday!
- 1 My sister _____ an interview last week, but she didn't get the job.
- 2 Jodie left school last year, and now she _____ a full-time job in a hotel.
- 3 My aunt used to work in a bank, but now she _____ unemployed.
- 4 I filled in the application form, and I _____ the job – it's great!
- 5 Tom _____ his job when the shop closed down, but he's looking for a new one.
- 6 My mum _____ a really good salary when she worked in London, but now she has started her own business.
- 7 Matt stayed in a nice hotel on his business trip and _____ the expenses.

5 Grammar consolidation

The first and second conditional

1 Order the words to make first conditional sentences.

get / the / job / I / If / be / happy / I'll

If I get the job, I'll be happy.

1 pass / exams / my / I'll / apply / job / for / If / a / I

2 my / job / dad / gets / a / If / we'll / house / move / new

3 sister / lose / If / her / the / closes down / my / will / job / factory

4 have / If / interview / an / I'll / nervous / be / I

5 get / hard / If / you'll / promotion / work / you / a

2 Match the sentence beginnings and endings.

1 If I earned a good salary,

2 If Pete got a part-time job,

3 If I worked in a clothes shop,

4 If I lived in the country,

5 If Sue didn't work at the bank,

6 If the company didn't pay my expenses,

a I'd have to drive a long way to get to work.

b I'd save some money to travel.

c I wouldn't be able to stay in this hotel.

d he would have more money to spend.

e she would start her own business.

f they'd give me cheap clothes!

Gerunds and infinitives

3 Circle the correct words.

Swimming / To swim in the sea is usually fun.

1 Do you enjoy **playing** / **to play** football or tennis best?

2 I went to the dentist after **seeing** / **to see** the doctor.

3 My sister learnt **driving** / **to drive** when she was 20.

4 I'm sad **leaving** / **to leave** my friends.

5 My dad wants **watching** / **to watch** the new Bond film at the weekend.

4 Complete the sentences with the gerund or infinitive of the verbs in brackets.

I really enjoy working (work) with a team of people.

1 I would like _____ (get) a job in a library.

2 When I'm not working, I like to spend time _____ (see) my friends.

3 My sister wants _____ (go) to university to study French.

4 Can you help me? I need _____ (learn) how to use this computer program!

5 My brother is miserable; he doesn't like _____ (be) unemployed.

6 At the moment I'm learning _____ (speak) Japanese.

7 My company has arranged _____ (send) me on a business trip.

5 Vocabulary extension

The world of work

1 Read the definitions and write the words.

a legal document about your job

contract

1 things that your company pays, for example when you travel

2 when you are offered a more important job at the place where you work

3 extra money that you get, for example at Christmas

4 money that you get after you retire

5 money that you get for doing a job

6 when you get more money for doing your job

7 something you complete, giving information about yourself and your work experience

Work verbs

2 Complete the expressions.

claim expenses

1 earn a _____

2 get a _____

3 fill in an _____

4 sign a _____

5 work _____

6 apply for a _____

7 have an _____

3 Complete the sentences with the correct verbs.

Tom lost his job when the shop closed down,
but he's looking for a new one.

1 My aunt used to work in a bank, but now she _____
unemployed.

2 I filled in the application form, and I _____ the job –
it's great!

3 My new job starts tomorrow. I _____ the contract
yesterday!

4 Jodie left school last year, and now she _____ a
full-time job in a hotel.

5 My mum _____ a really good salary when she
worked in London, but now she has started her own business.

6 Matt stayed in a nice hotel on his business trip and _____ the expenses.

7 My sister _____ an interview last week, but she didn't get the job.



5 Grammar extension

The first and second conditional

1 Write sentences using the first conditional.

If / my / dad / gets / a / new / job / we /
move / house

If my dad gets a new job, we'll move house.

1 If / I / get / the / job / I / be / happy

2 If / I / have / an / interview / I / be / nervous

3 If / you / work / hard / you / get / a / promotion

4 If / I / pass / my / exams / I / apply for / a / job

5 If / the / factory / closes down / my / sister / lose /
her / job /

2 Complete the sentences with the correct form of the verbs in the box.

give have live not pay not work save

If I worked in a clothes shop, they'd
_____ give me cheap clothes!

1 If Sue _____ at the bank, she would
start her own business.

2 If Pete got a part-time job, he _____
more money to spend.

3 If I earned a good salary, I _____
some money to travel.

4 If I _____ in the country, I'd have to
drive a long way to get to work.

5 If the company _____ my expenses,
I wouldn't be able to stay in this hotel.

Gerunds and infinitives

3 Complete the sentences with the gerund or infinitive of the verbs in brackets.

Swimming (swim) in the sea is usually fun.

1 Do you enjoy _____ (play) football
or tennis at the weekend?

2 I went shopping after _____ (do)
my homework.

3 My mum learnt _____ (ride) a bike
when she was 35.

4 I'm sad _____ (leave) my family when
I go to stay with my friends in the summer.

5 My sister wants _____ (get) the
new Beyoncé album on her mp3 player.

4 Complete the sentences with the gerund or infinitive of the verbs in the box.

be get go learn see send speak work

My sister wants _____ to go _____ to university to
study French.

1 My company has arranged _____ me
on a business trip.

2 I really enjoy _____ with a team of
people.

3 At the moment I'm learning _____
Japanese.

4 I would like _____ a job in a library.

5 My brother is miserable; he doesn't like
_____ unemployed.

6 When I'm not working, I like to spend time
_____ my friends.

7 Can you help me? I need _____ how
to use this computer program!